CODE OF BEST PRACTICES
IN SUSTAINABLE FILMMAKING

CHECKLIST - PRINCIPLES AND PRACTICES

PRINCIPLES & PRACTICES	*Insert production or company name*

It is best practice to state your environmental principles and practices clearly. However some of the suggested actions in this checklist may be inappropriate for your particular circumstances. If this is the case, just use the ones that are appropriate and add further items if you need to.

ACTION		DETAILS OF MEASURES TAKEN
Write a clear environmental statement and communicate it to the team	☒ Yes	**Filmmaker as only team-member relied on Best Practices**
Calculate the baseline energy and resource use for your company or project	☒ Yes	
Choose an energy supplier which provides electricity from 100% renewable sources	☒ Yes	**Smart Energy's Contract 100% renewable energy [gas & electricity]**
Commit to reducing, reusing and recycling in order to cut consumption	☒ Yes	**Recyle according to NYC law**
Provide training and support for staff and crew - including freelance and short contract staff	☐ Yes	**Not applicable**
Select environmental 'champions' for each section or department	☐ Yes	**Not applicable**

CHECKLIST - PRINCIPLES AND PRACTICES

Check and follow relevant environmental legislation	☒ Yes	**Following NYC laws**
Create clear transport plan which aims to reduce travel	☒ Yes	**Ride bicyle to work and use public transportation as alternative transport**
Create clear energy plan which cuts use of non-renewable energy	☒ Yes	**Conducted energy audit to establish energy plan**
Create clear materials and supplies plan to reduce consumption	☒ Yes	**Use non-plastic bags, use metal drinking canisters, use non-plastic portable dishware**
Create clear waste plan which encourages reuse and recycling	☒ Yes	**Recyle regularly and require others to do the same**
Assess likely impact on people, habitats, wildlife and cultures	☐ Yes	**Not sure how to do this**
Minimise impact on people, habitats, wildlife and cultures	☒ Yes	**Using due diligence to accomplish this**
Check environmental and social responsibility policies of suppliers, broadcasters and distributors	☒ Yes	**Doing it now**

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Choose a bank with high ethical and environmental standards	☒ Yes	**Chose HSBC**
Where possible, choose crew and suppliers who work in a sustainable way	☒ Yes	**I educate those with whom I work**
Reduce carbon footprint as far as possible	☒ Yes	**Many ways are used to accomplish this**
Calculate total CO2 emissions after all possible reduction measures	☐ Yes	**Not sure I can accomplish this**
Offset CO2 emissions with Gold Standard provider	☐ Yes	**Do not have the funds to do this now**
Get certificate for offset	☐ Yes	**Not applicable**
Reduce environmental footprint as much as possible	☒ Yes	**Trying…**
Publicize and advertise your environmental efforts to clients, suppliers and the general public	☒ Yes	**Dong it now**

CHECKLIST - PRINCIPLES AND PRACTICES

	☐ Yes	
	☐ Yes	
	☐ Yes	

Completed by:

Vinit Parmar

Signature:

Vinit Parmar

Date:

10-Jul-11

Reviewed by:

Signature:

Date:

CHECKLIST - PRINCIPLES AND PRACTICES

Updated by:

Signature:

Date:

Reviewed by:

Signature:

Date: